

Daily Scrum Meeting Minutes

Date: January 20, 2026

Start time: 9:00 AM

End time: 9:30 AM

Attendees: Daniel Bikowicz, Helen Gomez, Nahahme Bar 'Ysrael, Omar Adel Alali, Matthew Clayton

Daniel Bikowicz

- Hours worked since last meeting: 3 hours
- Work completed:
 - Created GitHub repository with initial structure
 - Documented branch protection requirements
- Planned work:
 - Configure branch protection rules for main branch
 - Begin User Story 2 – Team Access setup
- Hurdles:
 - Need team email addresses for GitHub invitations

Helen Gomez

- Hours worked since last meeting: 2.5 hours
- Work completed:
 - Created README outline with main sections
 - Gathered initial project description content
- Planned work:
 - Continue writing README installation section
 - Start drafting issue templates for User Story 7
- Hurdles:
 - None at this time

Nahahme Bar 'Ysrael

- Hours worked since last meeting: 3 hours
- Work completed:
 - Set up risk engine folder structure
 - Researched GPS data formats and standards
- Planned work:
 - Define initial GPS coordinate data model
 - Create placeholder classes for risk engine components
- Hurdles:
 - Need clarification on GPS data precision requirements

Omar Adel Alali

- Hours worked since last meeting: 2 hours
- Work completed:
 - Created basic backend folder structure
 - Researched Python dependency management options
- Planned work:
 - Set up virtual environment and requirements.txt
 - Install core dependencies for User Story 4
- Hurdles:
 - None at this time

Matthew Clayton

- Hours worked since last meeting: 2.5 hours
- Work completed:

- Created logging folder structure
- Evaluated logging frameworks (logging vs loguru)
- Planned work:
 - Create basic logging configuration file
 - Research API framework options for User Story 10
- Hurdles:
 - None at this time